

Whether you are planning a performance, lecture, meeting, seminar, multi-media presentation or private function, your rental booking can be tailored to your event's requirements. With the Cowichan Performing Arts Centre's impressive stage, its support facilities and state-of-the-art technology, it satisfies both presenters and audiences.

The Cowichan Performing Arts Centre features:

- 731 continental-style seats
- Excellent sightlines & acoustics
- Robbins sprung stage floor—maple hardwood
- Proscenium opening: 41'-8"; 19' h; with 12' thrust
- Stage width: 98'-8" (wing space 28' left & right)
- Full technical services
- Professional staff
- Two 6,700 ANSI Lumens DLP Multi-Media Projectors (one portable) with sound & 3 screen size choices including a Rosco 22' x 50' front white vinyl projection screen
- Steinway 9' concert Grand D piano—circa 1922
- Kawai upright rehearsal piano
- Sherlock Manning upright rehearsal piano—circa 1908
- Lowery organ with Leslie cabinet
- Orchestra pit (accommodating 24 musicians)
- Harlequin cascade dance floor
- Four fully appointed dressing rooms - 2 *large chorus* & 2 *principal*
- Green Room
- Fully equipped rehearsal hall/Dance Studio with sprung floor
- Art Gallery & lobby with bar & concession services
- Ticket Centre & Ticket printing services
- Promotional & Publicity services

COWICHAN PERFORMING ARTS CENTRE

(in the Island Savings Centre)

2687 James Street Duncan, BC V9L 2X5

Cowichan Ticket Centre: (250) 748-7529

www.cowichanpac.ca



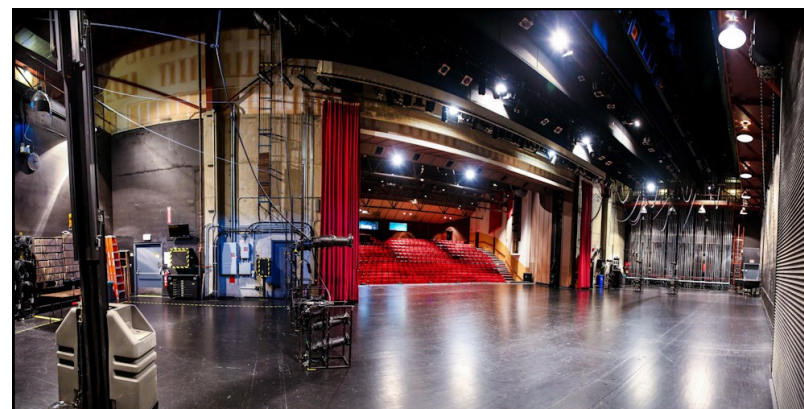
COWICHAN
PERFORMING
ARTS CENTRE



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Rental Rates & Services

January 2016



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FEE SCHEDULE

Rates do not include applicable taxes and are subject to change.

THEATRE

Events *includes Stage, Lobby, Green Room, & Dressing Rooms*
 Local Non-Profit Groups \$375/event vs. 9% of Gross Gate plus technical costs
 Commercial Organizations & Non-Resident Groups \$775/event vs. 11% of Gross Gate plus technical costs

Technical/Stage Rehearsal *includes Stage and /or Dressing Rooms as required*
 \$150/rehearsal plus technical costs
(Fridays and Saturdays are not available. The Technical Rehearsal rate will be charged for any Non-Event stage rental during the week of an Event—I.e. load-ins, cue-to-cues etc.)

Dark Days \$150/day

ANCILLARY ROOMS

Cancellation policy: No charge with minimum 7 days notice; 25% fee for notice given between 3 and 6 days from event date; less than 3 days will be charged in full.

Rehearsal Hall or Green Room	<u>1 hr</u>	<u>8 hrs</u>	<u>8+hr-each hr</u>
Local Non-Profit	\$20.00	\$144	\$18.00
Private Local Groups	\$25.00	\$154	\$19.25
Commercial Organizations & Non-Resident Groups	\$36.00	\$190	\$23.75

Theatre Lobby & Gallery	<u>1hr</u>	<u>8 hrs</u>	<u>8+hr-each hr</u>
Local Non-Profit	\$37.50	\$150	\$18.75
Private Local Groups	\$50.00	\$176	\$22.00
Commercial Organizations & Non-Resident Groups	\$62.50	\$200	\$25.00

Large Dressing Rooms	<u>1 hr</u>	<u>8 hrs</u>	<u>8+hr-each hr</u>
Local Non-Profit	\$12.25	\$54	\$6.75
Private Local Groups	\$15.00	\$66	\$8.25
Commercial Organizations & Non-Resident Groups	\$21.25	\$96	\$12.00

ADDITIONAL SERVICES

Ticket Printing \$25 set-up per event plus \$0.15 (NP) \$0.25 (Comm) per ticket printed
 Advertised ticket prices are to include applicable GST, Ticket User Fee and Capital Improvement Fee. Please note that internet & phone-in ticket purchases are subject to a \$2.25 credit card fee; mail out fee is \$2.50. These fees are paid by the patron.

Technical Staffing

All charges listed below are based on a minimum call of four (4) hours. Technical staffing requirements will determine the size of crew necessary for the set up, run and strike of each production. There is no charge for pre-production consultation with the Technical Director.

Crew Chief	\$35.09 per hour*	
Department Head	\$28.67 per hour*	*Contracted rates may be subject to change
Assistant Sound	\$27.12 per hour*	
Operator (Sound/lights/stage manager/etc.)	\$27.12 per hour*	
Loader	\$26.09 per hour*	
Stage Hand (Grip)	\$25.06 per hour*	

The hourly rate is charged for the first eight (8) hours labour. Overtime rates will apply after this time. The maximum worktime between meal breaks is up to five (5) hours. Meal penalties will be apply after this time. Hours worked between 12:00 AM (midnight) and before 8:00 AM are billed at time and a half (1.5 the hourly rate listed).

Incidental Shop Supplies Fee \$25, if applicable
Steinway Rental Non-Profit \$50 per event (*10 days notice required*)
 Commercial \$75 per event (*10 days notice required*)

Piano Tuning (Steinway or Rehearsal) \$155 (*mandatory on Steinway rental*)

Tables *Two complimentary skirted tables are included with the Lobby. More are available upon request.*

TVs 32" TV (*with/without Blu-ray*) \$17 per day (*Theatre room use only*)

Wireless Internet Complimentary by arrangement

Front of House Manager \$21 per hour

Ushering Staff are included at no charge

Merchandise Sales

Licensee staffs table 10% commission on net sales
 Cowichan Performing Arts Centre staffs table 15% commission on net sales

Marketing Services

Poster Distribution \$1.35 per poster
eBlasts \$35.00
TV Screen (prime bldg. locations) \$40.00 (approx. 4-6 weeks out)

SOCAN Licensing Fees

Classical/Serious Music \$35 vs. 1.56% Gross Gate Receipts
 Popular Music \$35 vs. 3% Gross Gate Receipts
 Comedy or Magic \$36.60
Re:Sound Licensing Fees Where applicable

To book an event or for more information, contact:
Kirsten Schrader, Manager, CVRD Arts & Culture Division
(250) 746-3425 or kschrader@cprd.bc.ca