

Whether you are planning a performance, lecture, meeting, film screening, seminar, multi-media presentation or private function, your rental booking can be tailored to your event requirements.

The Cowichan Performing Arts Centre's impressive stage, its support facilities, and state-of-the-art technology satisfies both presenters and audiences.

The Cowichan Performing Arts Centre features:

- 731 continental-style seats
- Excellent sightlines & acoustics
- Robbins sprung stage floor—maple hardwood
- Proscenium opening: 41'-8"; 19' h; with 12' thrust
- Stage width: 98'-8" (wing space 28' left & right)
- Full technical services
- Professional IATSE staff
- Vivitek DU 9800Z Projector, 18000 Ansi Lumens, 16:10 format. The projector image can be sized to match the 22' x 50' Rosco front white vinyl projection screen and the full-size PVC screen at mid-stage and the upstage cyclorama.
- Steinway 9' concert Grand D piano—circa 1922
- Kawai upright rehearsal piano
- Sherlock Manning upright rehearsal piano—circa 1908
- Lowery organ with Leslie cabinet
- Orchestra pit (accommodating 24 musicians)
- Harlequin cascade dance floor
- Four fully appointed dressing rooms - 2 large chorus & 2 principal
- Green Room (spacious and relaxing)
- Fully equipped rehearsal hall/Dance Studio with sprung floor
- Art Gallery & lobby with bar & concession services
- Ticket Centre & ticket printing services

Cowichan Performing Arts Centre

2687 James Street Duncan, BC V9L 2X5
Cowichan Ticket Centre: (250) 746-2722

www.cowichanpac.ca



Cowichan Performing Arts Centre Rental Rates & Services

July 2021



Cowichan Performing Arts Centre Fee Schedule

Note: Rates do not include applicable taxes and are subject to change.

Theatre Events includes Stage, Lobby, Green Room, & Dressing Rooms

Non-Profit Groups	\$475/event vs. 9% of Gross Gate plus technical costs
Local Groups	\$575/event vs. 9% of Gross Gate plus tech costs
Commercial Groups	\$1075/event vs. 11% of Gross Gate plus technical costs
Non-Resident Groups	\$975/event vs. 11% of Gross Gate plus technical costs

Stage Rehearsal (*includes Green Room and /or Dressing Rooms*)

\$250/rehearsal plus technical costs

(Fridays and Saturdays are not available. The Stage Rehearsal rate will be charged for any Non-Event stage rental during the week of an Event—I.e. load-ins, cue-to-cues etc.)

Dark Days \$200/day

Ancillary Rooms

Cancellation policy: No charge with minimum 7 days notice; 25% fee for notice given between 3 and 6 days from event date; less than 3 days will be charged in full.

Rehearsal Hall or Green Room	<u>1 hr</u>	<u>8 hrs</u>	<u>8+hr-each hr</u>
Non-Profit	\$20.00	\$144	\$18.00
Local Groups	\$25.00	\$154	\$19.25
Commercial Organizations & Non-Resident Groups	\$36.00	\$190	\$23.75

Theatre Lobby & Gallery	<u>1hr</u>	<u>8 hrs</u>	<u>8+hr-each hr</u>
Non-Profit	\$37.50	\$150	\$18.75
Local Groups	\$50.00	\$176	\$22.00
Commercial Organizations & Non-Resident Groups	\$62.50	\$200	\$25.00

Large Dressing Rooms	<u>1 hr</u>	<u>8 hrs</u>	<u>8+hr-each hr</u>
Non-Profit	\$12.25	\$54	\$6.75
Local Groups	\$15.00	\$66	\$8.25
Commercial Organizations & Non-Resident Groups	\$21.25	\$96	\$12.00

Wireless Internet Complimentary by arrangement

Steinway Rental	\$75 per event (<i>10 days notice required</i>)
Piano Tuning (Steinway or Rehearsal)	\$185 (<i>mandatory on Steinway rental</i>)
TVs 32" TV (<i>with/without Blu-ray</i>)	\$17 per day (<i>Theatre room use only</i>)

Additional Services

Ticket Printing Set Up fee: \$75.00 Commercial plus \$0.25 per ticket printed
\$50.00 Not for profit plus \$0.25 per ticket printed
Advertised ticket prices are to include applicable GST, Ticket User Fee and Capital Improvement Fee. Please note credit card fees for ticket sales are charged to the renter.

Technical Staffing

All charges listed below are based on a minimum call of four (4) hours. Technical staffing requirements will determine the size of crew necessary for the set up, run and strike of each production. There is no charge for pre-production consultation with the Technical Director.

Key Technician	\$45.00 per hour*
Department Head	\$41.00 per hour*
Assistant Sound	\$35.00 per hour*
Operator (<i>Sound/lights/stage manager/etc.</i>)	\$34.00 per hour*
Loader	\$33.00 per hour*
Stage Hand (<i>Grip</i>)	\$32.00 per hour*

*Rates are subject to change

The hourly rate is charged for the first eight (8) hours labour. Overtime rates will apply after this time. The maximum worktime between meal breaks is up to five (5) hours. Meal penalties will be applied after this time. Hours worked between 12:00 AM (midnight) and before 8:00 AM are billed at 1.5 the hourly rate listed.

Incidental Shop Supplies Fee \$25, if applicable

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Front of House Manager \$28 per hour
Ushering Staff are included at no charge

Merchandise Sales

Licensee staffs table 10% commission on net sales
Cowichan Performing Arts Centre staffs table 15% commission on net sales

Marketing Services

Poster Distribution \$1.75 per poster
e-Blast to subscribers \$50.00 (second blast if space permits)
TV Screen (prime bldg. locations) \$40.00 (approx. 4-6 weeks out)

SOCAN Licensing Fees

Classical/Serious Music	\$35 vs. 1.56% Gross Gate Receipts
Popular Music	\$35 vs. 3% Gross Gate Receipts
Comedy or Magic	\$39.27
Film	\$28.00
Dance	\$93.78
Re:Sound Licensing Fees	Where applicable