



COWICHAN PERFORMING ARTS CENTRE

2687 James Street, Duncan, BC, Canada V9L 2X5

Technical Specifications

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STAFF INFORMATION

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Roland Simmons

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Assistant Technical Directors (Crew)

Don Armitage - HD Lights Don.Armitage@cvrd.bc.ca
 Richard Nott - HD Sound richard.nott@cvrd.bc.ca
 David Barton - HD Stage Carpenter dave.barton@cvrd.bc.ca
 Control Room local (250) 746-2722 Ext. 3267
 Stage Right: Ext. 3231

TECHNICAL CONSULTATION

The Technical Director is your link to ensuring the technical aspects of your event are executed in a cost-effective and well organized manner. Please note that there is no charge for a pre-production technical consultation.

To arrange crew schedules and to discuss your technical requirements, please contact Roland Simmons Technical Director at roland.simmons@cverd.bc.ca. For any day-of-show technical issues please call or text (250) 715-8832.

OVERVIEW

Cowichan Performing Arts Centre is a professional calibre 720 soft-seat theatre located in Duncan/ North Cowichan on Vancouver Island - mid-way between Victoria and Nanaimo British Columbia.

CPAC boasts one of the largest stages in BC and is fully capable of handling any size production. Stage equipment includes professional consoles, Meyer PA system, 18,000L projector and 200+ conventional & moving head lights. These are used daily and kept maintained and up-to-date. The stage is huge, with full black masking, multiple projection screens, 48 overhead manual linesets, and a 70' fly tower. The Steinway grand piano has been completely factory refurbished and is loved by one and all.

Below the stage are four large dressing rooms, a rehearsal hall and large greenroom. The loading dock can park two busses with trailers . A freight elevator takes equipment from dock to stage. Production vehicles may park in the lot adjacent to the Stage Door

THEATRE CREW

Stage Crew are members of I.A.T.S.E. Local 168 Vancouver Island. All crew calls and crew schedules are arranged by the Technical Director.

Minimum Call: The minimum call is four (4) hours, after which time worked is calculated in 15-minute increments. If a crew member is recalled to work following a break of more than two (2) hours, a new minimum four (4) hour call shall apply.

Meal Breaks: The maximum working time allowed before a meal break is required is five (5) hours. The normal meal break period is 1 hour, and is unpaid. Where time constraints dictate, the client can opt for crew to take a 1/2 hour, paid meal break, which is paid at the prevailing rate and included in the calculation of time worked.

Meal Penalty: Should a technician be required to remain on duty after a period of five (5) hours, they shall be paid a rate of 1.5x the current rate until released for a meal break or end of call.

For work between 24:00 – 08:00 (midnight-8:00am) an additional x.5 time premium applies for all crew.

THEATRE LOBBY

Elevator	Theatre Lobby on the 3rd floor is accessed via stairs and elevator. The elevator is used to bring Merch and mixing consoles to the booth and FOH.
Merchandising	6' and 8' tables are available on advance request.
Internet	Wired and Wireless internet available
Sound System	Ceiling mounted speakers throughout lobby Audio input jack & CD player are available at concession 1 wireless mic available with stand
Video display	Wall mounted LCD Flat Panels throughout lobby – showing house camera and /or sponsor information
Concession	Concession services are available from 1 hour before doors.

AUDITORIUM

General Description	720 Soft-Seats - Continental format 11 temporary wheelchair spaces Aisles at house left and right - no centre aisle 6 access doors per side enter from outer corridors 41' 10" Proscenium Arch with 16' thrust Full-size Orchestra Pit - advance notice is required
Air Conditioning	House and stage are controlled by the same unit; areas cannot be changed independently.

HOUSE DIMENSIONS

Elevation change 1st row to last row	12'-10"
Stage lip to last row	62'-0"
Stage lip to front row	4'-10"
Stage height	3'-7"
Stage access from house	Two 5-step portable stair units available upon request. Fixed stairways offstage left & right

SOUND

Sound Level in House	Maximum 105db continuous
System Equalization	Meyer sound Galileo 616 (x2) <i>Playback and processing equipment cannot be moved</i>
House Speakers	6x Meyer JM-1P Flown HL & HR 2x Meyer 700-HP Self-Powered Subs 2x Meyer 650-P Self-Powered Subs 2/18" (Spare)
Front Fill	2x Meyer PSM-2 620 watts (DSL& DSR)
Cabaret / Stage Speakers	2x Meyer UPQ-1P (Flown upstage) 2x Meyer 650-P Self-Powered Subs 2/18" (Optional) 2X EV SX80 (flown downstage)
Floor Monitor Wedges	8x Outline iSM 112 2x Meyer MJF 210 6x Meyer UM-1P 350 watts (stage) 2x Meyer UM-100P 350 watts (stage)
Main FOH Console:	Centre rear of house in 72" x 64" cockpit Digico SD8, 120 M/S channels, 48 M/S busses
Booth console:	Control Booth rear house right, open window Digico S21, 40 channels M/S, 10 VCA's, 16 M/S busses, 10X8 matrix, , Reaper record-ready
Monitor Console SL wing: Optional:	Digico S21, 40 channels M/S 48ch , Reaper record-ready Midas X32, w DL32 Stage Box, desk faders or iPad control
Digital snake Inputs (DSL)	48 ch Digico D2 rack, Madi controlled from all Digico consoles. 2 nd D2 in Control room. Total 96 input, 32 output. 1X Digico 48X8 Madi-Rack (SD8 Only)
Onstage XLR Patchbays	12 channel DSR to DSL snake head 12 channel return snakehead DSL to DSR 16 channel Rehearsal Room to DSL snake head
Sub Snakes	1x50' 16x8 Digiflex , 2x 50' 8-channel Digiflex 2x 50' 4-channel Belden
Power for Touring Systems	3 phase, 4 wire, 120V/208V, 100A isolated Cam Loc E Series, ground and neutral reversed 15A Split outlets at all corners,50A Range Plug DSL

Microphones

Wireless Vocal Microphones
(470.100 to 691.175 MHz)

10/ Lectrosonics Hand-held, Shure 58 & Beta 58 capsules
10/ Lectrosonics Belt-packs
14/ Countryman B3 Lavalier mics with Lectrosonics connector

Wireless Microphone Belt-Pack holders:	Size	Total
	XXS	5
	XS	15
	S	14
	M	6
	L	9
	XL	10
	XXXXXXL	3

Wired Microphones

4/ Shure SM81
1/ Shure Beta 52A
1/ Shure Beta 91A
4/ Sennheiser E904 w rim clips
2/ AKG C 414
2/ Sennheiser E906
4/ Sennheiser 421
Helpinstill 280 lo/med/hi Low Z contact mics in Grand Piano
6/ Shure sm58 (2 Switched)
4/ Shure sm57
6/ Shure Microflex choir mics (flown DS)

Other mics:

1/ Audix D1, 2/ Audix D2, 2/ Audix D3, 2/ Audix D4
2/ AKG C 214, 2/ AKG CK93 with SE300 capsule
16/ AT PRO49QL Gooseneck with Shure A412B Base
1/ EV US 690 Gooseneck
1/ EV 635A Omni Dynamic
4/ Sennheiser 431, 4/ Sennheiser 441, 1/ Sennheiser 409
2/ DPA SC4098 cardioid (Lectern Gooseneck)

Direct Box (DI)

3/ Radial J48 (active)
8/ Radial JDI (passive)
1 Radial JPC Stereo (active)
3 Radial Pro AV2 Stereo (passive)

Microphone Stands

8/ Straight w Round base
20/ Straight Tripod
6/ Short Tripod
26/ Boom arms
4/ Piano boom arm

Other Frequencies used in the building

Wireless Comm (Theatre)	450-500 MHz
Audio Technica (Theatre Lobby)	656.125 MHz
Audio Technica (MPH)	744.85 MHz
Audio Technica (Heritage Hall)	737.00 MHz
Audio Technica (X2) (Arena)	732.65 MHz

LIGHTING AND ELECTRICAL

Electrical Service	AC 3 Phase 120V/208V
Service Hook-up Locations	Cam Loc downstage right 400 Amps (fused at 200A) Cam Loc downstage left 400 Amps (fused at 200A)
Service Connections	Cam Loc E Series ground, neutral reversed 50amp 125/250 volt Range outlet USC
Control room Console	HOG 4 Full-Size with DMX 8000 package & Playback Wing
Backup/Portable Console	ETC NOMAD 12-universe on Dell Laptop HOG 4 PC with HOG DMX Widget
Dimmer Control	DMX 512 or sACN
ETC Sensor Dimmer racks & Capacity	Rack # 1 1-96 2.4kw Rack # 2 97-192 2.4kw Rack # 3 193-205 (house/work lights) Rack # 4 206-230 2.4kw Rack # 5 231-254 2.4kw Portable Pack 1-12x2.4kw
Total Number of Circuits	192 – see lighting plot for positions
Followspots	2 Lycian SuperArc 400
Follow Spot Positions	Lighting Control Booth, centre rear of house. 2/ Source-four followspots on FOH #2 catwalk (advance notice)
Light Stands	9 Pipe Stands, 8' high 1 ½" OD pipe 3 Doughty EasyLift 12' Stands w 4' Sched 40 crossbar
Gel Stock	Gel Stock is LEE Filters, most colors L101-202. Gels are pre-cut and pre-framed in 6", 7.5" and 10" cuts. 6" and 7.5" cuts of R132 and R119 frost is available.
Step Ladders	1x 4' wooden 1x 6' wooden 2x 8' fiberglass
Personnel Lift	1 JLG 20VP Self-Propelled personnel lift Working platform height: 19ft. 6in. Maximum platform capacity: 250 lbs. One person operation Unit weight: 2100 lbs.

CPAC LIGHTING INVENTORY September 2020

Fixture Type	Total # in Inventory	# Used in House Hang	# Available For Use
ETC Source Four 25/50 Zoom	22	21	1
ETC Source Four 15/30 Zoom	38	38	0
Source Four Bodies	101	69	32
Source Four 10° Lens	2	2	0
Source Four 19° Lens	7	0	7
Source Four 26° Lens	25	13	12
Source Four 36° Lens	27	26	1
Source Four 50° Lens	37	28	9
Colortran 8" Fresnel	18	15	3
Source Four Par	24	4	20
ETC Colorsource Spot Deep Blue	24	24	0
Chauvet Ovation b-2805fc Cyc Lights	16	14	2
Elation Artiste Picasso	22	18	4
Chauvet Rogue R2X Spot	10	6	4
Chauvet Amhaze Whisper	1	1	0
Antari M7 Fogger	2	0	2
ETC Source 4WRD LED followspot Kits w/ Iris and Boomerang and 19° EDLT Lens	2	0	2
Source Four Par WFL Lens	24	4	20
Source Four Par MFL Lens	24	0	24
Source Four Par NSP Lens	24	0	24
Source Four Par VNSP Lens	23	0	23
20" Mirror Ball w/Motor	1	0	1
Glass Gobo Holder	7	2	5
B Size Gobo Holder	35	4	31
A Size Gobo Holder	20	6	14
Source Four IRIS	9	0	9
10" Barn Doors	10	0	10
7" Barn Doors	2	0	2

Source Fours are lamped with HPL 750W lamps, Fresnels are lamped with BVT 1000W lamps. All conventional fixtures use 120V TLG connectors

INTERCOM

Clear Com	1/ MS 400A Main Station Remote stations at sound & lighting & dressing rooms 6/ Clear Com 501 Belt pack 1/ Clear Com 502 Belt pack 9/ Clear Com CC95 headsets
PLIANT	2/ CRT-900 Transceiver 2/ Pliant Single Ear Smart Boom 3 2/ Pliant single ear- SmartBoom light 4/ Pliant CRP-44-900 Body pack - Wireless
HME	1/ RW-800 Wireless 4 channel Base Station (450-500MHz) 4/ BH-800 Beltpacks c/w Headset
Paging & Program Sound Goes to:	Control Booths (program only) Dressing Rooms Green Room Rehearsal Hall Stage Level Dock Theatre Lobby (program only)
Stage Manager' Desk	Portable with paging mic and power outlet - stage right

FLY SYSTEM

Stage Deck to Grid	50'-2"
Full out trim from Deck	47'-3"
Clear Space above Grid	7'-0"
Grid	Walkable area made of industrial galvanized steel grating.
Rigging	All rigging points must be distributed to structural beams such as loft beams or wells – 12' spacing.
Flys	Joel Single-purchase counterweight system 41 Linesets (25 available) 6 lines & pickup points per batten (1/4" 7x19 aircraft cable) 1½" ID battens, schedule 40 pipe x 60'
Operating Rail	Stage right deck level
Loading Rails	21' mid-rail and 42' upper rail at stage right Access via vertical steel ladder upstage right
Load Capacity per Lineset	1160 lb. above pipe weight
Spare Counterweights	Quantity Weight 30 15 lb. 217 25 lb. 300 30 lb.

Lineset Schedule

Lineset #	Meas.	House Plot	Notes	Material
1	0' 11"	Grand Valance	Removable for show drop; 5 line set	50% Fullness
2	1' 5"	Main Drape	Motor Driven Bi-part or Guillotine	50% Fullness
3	1' 11"	DS Projection Screen		PVC Cyc
4	2' 11"	-	Small arbour; SL/SR battens on 4-line set	*SR/SL Battens only
5	3' 7"	LX 1	House Hang Trim @23' 11"	
6	4' 5"	Overhead Mics		
7	5' 11"	LX 1A	House Hang Trim @ Variable	
8	7' 3"	-		
9	7' 9"	-		
10	8' 3"	Border #1	House Trim @ 21' 0"	Black Velour No Fullness
11	8' 9"	Legs #1	20' 0" off Centre Line	Black Velour No Fullness
12	9' 3"	-		
13	9' 9"	-		
14	10' 3"	-	*Pipe may hit LX2*	
15	11' 1"	LX 2	House Trim @23' 03"	
16	12' 1"	-	*Pipe may hit LX2*	
17	12' 7"	-		
18	13' 1"	-		
19	13' 7"	-		
20	15' 0"	Midstage Black	Traveler; Manual Operation (SR) Tracks/Flys.	Black Velour 50% Fullness
21	16' 0"	MS Projection Screen		PVC Cyc
22	16' 5"	Border #2	House Trim @ 21' 10"	Black Velour No Fullness
23	16' 11"	Legs #2	20' 0" off Center Line	Black Velour No Fullness
24	17' 5"	-		
25	18' 9"	LX 3	House Hang Trim @25' 02"	
26	19' 7"	-		
27	20' 2"	-		
28	20' 8"	-		
29	21' 2"	-		
30	22' 6"	-		
31	23' 0"	-		
32	23' 6"	-		
33	24' 0"	-		
34	24' 6"	Border #3	House Trim @ 10' 10"	Black Velour No Fullness
35	25' 0"	Legs #3	21' 0" off Center Line	Black Velour No Fullness
36	25' 6"	Black Scrim		Black Sharks Tooth
37	26' 1"	LX 4 (Cyc LX)	House Hang Trim @22' 06"	
38	27' 1"	-		
39	27' 7"	-		
40	28' 1"	Upstage Black	Traveler; Manual Operation (SR) Tracks/Flys.	Black Velour 50% Fullness
41	30' 10"	Upstage Cyclorama		PVC Cyc

Measurements are from the US side of the proscenium arch

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STAGE DIMENSIONS

Proscenium Width	41'-8"
Proscenium Height	19'-0" or 15'-6" with Valance
Stage Depth	36'- 6"
Distance from Proscenium to Cyc	28'-6"
From Cyc to Back Wall	8'-0"
Onstage Crossover	behind cyc 5'-0"
Wing Space:	Stage Right 27'- 6" Stage Left 29' -6"
Full Width of Stage	98'-8"
Apron	Depth 18'-5" Width 47'-10"

STAGE EQUIPMENT

Grand Piano	Factory re-finished 1922 Steinway D Concert Grand. (Rental fee & house tuner charges apply.) Yamaha Clavinova Electric keyboard CLP-230 (No extra charges but advance notice required)
Vinyl Dance Floor	Harlequin Cascade 3 rolls x 40' 3 rolls x 57' NOTE: Floor tape costs will be added to booking
Sprung Floor	Traditional 1" x 2 ¼" Robbins Grade 3 continuous strip maple floor on engineered wooden sleepers Plywood Subfloor. 1" structural-rated sheathing. Screws are <i>never</i> permitted in floors No Traps Paint: ROSCO Tough Prime Flat black
Cable Troughs	3" deep, surrounds stage
Fire Curtain	100% fiberglass Automatic release with fire alarm or power failure Manual releases located DSL & DSR

Fly system	Joel single purchase counter-weight rigging system Operation stage right Loading rails on 2nd and 3rd level above stage
<i>Stage Risers</i>	<i>Forty- eight 4'x8' risers, with 6 legs per unit</i> Four 4'x4' risers, with 4 legs per unit
Legs & skirts	6", 12", 18", 24", 30", 36" and 42" available 12x Black skirts 24"x16'
Riser Steps	6x 2-step, 18" high x 40" wide
Lecterns	2 matched Oak adjustable-height lecterns
Service Connections	200A Cam Loc service. ground and neutral reversed

ORCHESTRA EQUIPMENT

Musician Chairs	50 Fabric Black & Chrome
Music Stands	75 Black Manhasset 1 Black Manhasset Conductors double stand
Music Stand Lights	34 black
Conductors Riser	4' x 4' x 6" or 8" high with back rail & carpet.

ORCHESTRA PIT

Pit opening is covered by fifteen 2'6" x 12' sections of stage apron
Full opening: 37'-6" x 12'
Inside dimensions: 42'L x 15'w x 7'10"h (below stage level)
Fits up to 24 musicians in standard configuration.
Contains 15 amp, isolated, AC cable for music lights

Note: The stage apron must be removed to access the orchestra pit. This labor intensive job requires several crew members. Please inform the Technical Director in advance if you plan to use the orchestra pit.

STAGE DRAPES

Main Drape	Material: 25 oz Velour with 50% fullness Color: Bordeaux Red Operation: motor driven traveler or Guillotine 10 seconds open/10 seconds close Motor Control: DSR panel and Control Booth
Valance	Material: 25 oz Velour with 50% fullness Color: Bordeaux Red Operation: Handline on fly system
Legs (Black)	3 Pair @ 24'-0"h x 15'-0"w 1 Pair @ 24'-0"h x 6'-0"w
Borders (Black)	3 @ 8'-0"h x 60'-0"l
Travelers (Black)	2 Sets of two panels @ 24'-0"h x 29'-0" 50% fullness Bi-part, Manual Pull SR Located Upstage (lineset 40) & Midstage (lineset 20) Midstage Traveller on rear fold carriers
Material	20 oz. Inherently Fire Retardant (IFR) Velour

Cyc & Scrims

3 PVC Cyclorama/ Screens	Downstage, midstage and upstage cyclorama Rosco Twin White 24'-0"h x 54'-0"w Front or rear projection
4 Scrim	2x White Sharkstooth 21'-6"h x 54'-0"w 2x Black Sharkstooth

VIDEO PLAYBACK

Control Booth Switcher	Black Magic ATEM 2/E video switcher and Control Panel HDMI, SDI, VGA inputs Stage VGA terminal and CAT 5 dry lines downstage right
Projectors	Vivitek DU9800Z-BK 1 DLP laser projector - 18k Lumens Permanently flown at rear house center Barco G60 W14 DLP with 0.36 UST or zoom lens options can be placed on any compatible lineset
Full-size Screens	Upstage, Downstage & mid-stage PVC front/rear projection
BluRay Player	2- Oppo UDP 203
Satellite Receivers	2- Bell express-Vu 6131
House Video TV distribution:	Coaxial distribution network to: Lobby, control booth, sound cockpit, quiet room, stage right, stage left, TV studio, box office, all dressing rooms, green room, rehearsal room, orchestra pit, loading dock.
TV Modulator Channels	Channel 2 House Camera Channel 3 Upcoming show Advertisements Channel 4 Video Switcher Program 1 Output Channels 5-9 available for use

VIDEO RECORDING & LIVE STREAMING

Medium	Program recording to Vimeo with Hard-drive backup Multi-Camera Recording Directly to SSD Restreaming to RTMP destination (advance with TD)
Camera control	DataVideo HS -1600T HD BaseT production switcher
Cameras	3x Data Video PTC-150T Mounted HL & HR and 3rd Cam is mobile on tripod
Encoding via	Blackmagic ATEM mini Extreme ISO or Blackmagic Web Presenter 4k

MULTI-MEDIA EQUIPMENT

DataVideo HS-1600T switcher & 3x 150 PZT cameras

Blackmagic ATEM Mini Extreme

BM Web Presenter 4K Streamer

Midas M32 console with digital I/O snake or M32 core & iPad interface.

Record-ready 32GB Macbook Pro

12' x 40' Green screen

GVM Studio Panel lights

2x Aputure LS 300x studio lights, with Softbox & Fresnel attachments.

Overhead grid with theatrical lighting options

Lighting control console & dedicated dimmer power.

Studio reference monitors, all microphones, snakes etc.



PORTABLE EQUIPMENT

Audio Playback Rack for Stage rehearsals

LOAD-IN FACILITIES

Loading Dock & Stage Door	<p>Located at rear of building</p> <p>Room for 2x 50' trailers or bus</p> <p>Dock with load leveler & docking plate. Height 3'-2";</p> <p>10' portable ramp available</p> <p>Equipment is moved to stage via freight elevator.</p>
Freight Elevator	<p>20'-0" wide x 10'-4" deep x 12'-0" high</p> <p>Max. Load: 11000 lb (4989 kg)</p> <p>Operated by house crew only.</p>
Storage for Crates	<p>Stage Level</p> <p>First Floor Storage Room</p> <p>Additional storage may be available upon prior arrangement</p>

BUS AND TRUCK

Power at loading dock	<p>15amp 120volt U-ground GFCI on dock</p> <p>2x 50amp Range outlet</p> <p>30amp Dryer outlet</p> <p>100A Camlock Single phase 120V/208V (ground and Neutral Reversed).</p>
Water Hose	Bib-spout at loading dock

LAUNDRY

Washer & dryer

8 Portable clothes racks

4 Ironing boards & Irons

1 Jeffy steamer

Laundry tub with hot & cold water

DRESSING ROOMS & GREEN ROOM

All Dressing Rooms and the Green Room are located on the 1st floor. WIFI is available.

Green Room 36' x 17'	With eating area, couch, TV sink, dishwasher, fridge, microwave oven 5 Electrical outlets
Dressing Room (21' x 10')	Normal capacity: 4 Persons Make-up table w mirrors & lights 3 Electrical outlets Contains washroom with toilet, shower & sink
Dressing Room 2 (10' x 13')	Normal capacity: 3 Persons 13' Make-up table with 3 make-up/stylist chairs and 3 make-up mirrors with lights 3 Electrical outlets: Contains washroom with toilet, shower & sink
(Chorus) Dressing Room 3 (31' x 26')	Normal capacity:20 persons 50' of make-up tables, 12 mirrors with lights 7 Electrical outlets Contains washroom with 3 toilets, 3 showers & 2 sink
(Chorus) Dressing Room 4 (25' x 29')	Normal capacity: 20 persons 50' of make-up tables, 12 mirrors with lights 5 Electrical outlets Contains washroom with 3 toilets, 3 showers & 2 sinks
Access to Stage	Stage right & stage left stairways: 4'-4" wide w/ 25 steps; 2 landings; doors top & bottom. NOTE: There is no regular elevator to stage level. Physically challenged persons may use freight elevator by request.

REHEARSAL HALL

48' x 30'-6 x 10'h	First floor, adjacent to Dressing Room 3
Sprung Floor	Marmoleum vinyl on 3/8" fiberboard & 5/8" T&G plywood, over flat 2x4 sleepers on 16" centres, with 1/4"rubber pads, floated on carpet over base concrete floor
Dance/Movement Sound System	Barres on 2 walls and curtained mirrors on one wall Nikko Stereo Amp with 2 JBL wall mounted speakers Cell phone/ iPad connection & 5 disc CD player
Electrical Outlets	6/ 15 amp 120 volt isolated u-ground
Rehearsal Piano	Kawaii Upright available – tuning is not included Yamaha Clavinova Electric keyboard CLP-230
Ballet Barres	4 available for Master classes etc.

HEALTH & SAFETY REGULATIONS

PYROTECNICS

The use of flash pots, flames (including open candles), flame projectors or smoke effects must be pre-approved by the Technical Director and the local Fire Department. The Theatre reserves the right to forbid use of any such effects at any time without debate. A qualified stage technician(s) with Federal Pyro Certification must be present for set-up and operation of all pyrotechnic effects. Due to an oversensitive smoke detection system upgrade, the use of foggers/hazers also requires prior arrangement in order to have these systems temporarily disarmed.

USE OF HAZARDOUS MATERIALS SUBSTANCE REGULATIONS

Government of Canada legislation requires that the use of “controlled” products in our theatre and center comply with the rules under WHMIS (Workplace Hazardous Materials Information System). Controlled products include:

The WHMIS requirements are contained in the WCB Regulations, Book 2-5.3 to 5.21

- 1) Compressed Gas
- 2) Flammable and Combustible Material
- 3) Oxidizing Material
- 4) Poisonous and Infectious Material
- 5) Corrosive Material
- 6) Dangerously Reactive Material

WHMIS regulations require that:

- a) Anyone using controlled products in the workplace must be informed as to its safe storage, handling, use, and disposal.
- b) All containers of controlled products must have warning labels attached that meet regulation requirements.
- c) MSDS (Material Safety Data Sheet) for any controlled product must be available and be maintained in the immediate work area.

Some substances such as explosives, radioactive materials, and tobacco are covered under separate regulations. Smoking in the Cowichan Performing Arts Centre Complex is not permitted under WCB regulations.

POSSESSION & ACQUISITION LICENSE FOR RESTRICTED FIREARMS

FIREARMS, PROHIBITED OR RESTRICTED WEAPONS.

Canadian Federal Government require that all employees whose job involves, or could involve, the handling of firearms, prohibited or restricted weapons, or prohibited devices or ammunition, must hold a Possession and Acquisition License for restricted firearms.

The use of facsimile or toy firearms are also restricted.

Please advise the Technical Director if you intend to use any restricted devices in your event so that we can assure that appropriate staff and permits are in place to meet this regulation.

Please consult the Canadian Firearms Centre at <http://www.cfc-ccaf.gc.ca/> for additional information on handling and transportation of restricted equipment and materials.

LOCAL MEDICAL CONTACTS

HOSPITAL

Cowichan District Hospital
(250) 746-4141
3045 Gibbins RD., Duncan

MEDICAL CLINIC

Beverly Walk-in Medical Clinic
(250) 597-3390
2673 Beverly St., Duncan

PHARMACY

Shopper's Drug Mart Pharmacy (open until 10pm)
(250) 746-6118
361 Trans Canada Highway, Duncan

CHIROPRACTOR, MASSAGE THERAPY & ACUPUNCTURE

Cowichan Wellness
(250) 709-2151
#204-225 Canada Ave., Duncan
cowichanwellness.ca/

DENTIST

Dr. Gord Pollock,
(250) 748-1322
Suite 300 - 2640 Beverly St., Duncan

TAXI

Duncan Taxi
(250) 746-4444 or (250) 746-4111
2910 Allenby Rd., Duncan

LOCAL SERVICES

Music Store:

Duncan Music (250) 748-7625
470 Trans Canada Hwy. Duncan

Hardware & Lumber Yard

Home Hardware Ltd. (250) 746-4456
2656 Beverly St. Duncan

Dry Cleaners

Top Quality Cleaners (250) 748-3341
320 Festubert St., Duncan

Laundromat

Seabreeze Laundry (250) 748-3021
372 Trunk Rd. Duncan

Automotive Repairs

Midas Automotive (250) 746-6432
2648 Beverly St